

NETTLESTEAD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 7th APRIL 2022 IN NETTLESTEAD VILLAGE HALL at 19:45

PRESENT: Cllrs A. van Hensbergen, E Salter, J Bennett, A Green.
The Parish Clerk Ms M Rumble,
County Councillor S Webb, Borough Councillor C Russell

1. Apologies

Cllrs R. Pullen D. Meredith

It was noted and received that Councillor D. Thomas had resigned from the Parish Council.

2. Councillor Declarations

No interests declared

3. Minutes of the Meeting held on the 3rd March 2022

The minutes of the meeting had been previously distributed, and Cllr Salter proposed that they were a true record. Cllr Bennett seconded this, with all in favour. The Vice-chairman signed off the official copy.

4. Matters arising from the previous minutes

None

5. External Reports

County Councillor

Cllr Webb gave a verbal report.

There was a new carers strategy for vulnerable adults and will be bespoke localised community support. There is a full council meeting in three weeks' time. He also stated that the communication from central government to KCC on Ukraine had been poor. Cllr Webb was looking to set up a local support group for Ukrainian refugees.

Borough Councillor

Cllr Russell was in attendance and reported that the Local Plan had been sent to the Inspector at the end of March. There will be new governance arrangements which will be a hybrid model and commence from May once the new councillors have been elected. There is a number and email address on the MBC website for HELP UKRAINE which is helpukraine@maidstone.gov.uk or 03000412424.

The next Ward Cluster meeting is due to take place on the 26th April but the action plan from the previous meeting has still not been received. The Boundary Review is taking place, but it should not affect the Parish Council too much.

PCSO Report

The PCSO was not in attendance and no report had been received.

Village Hall

There had been a query from the village hall committee regarding the cutting of the grass at the Village Hall, the Clerk will speak with the grounds maintenance contractor.

6. Councillor's reports

Neighbourhood watch

Nothing to report

Parish Magazine

Cllr Van Hensbergen gave her report

Chatterbox

Cllr Bennett reported that the first Chatterbox will take place at the Hop Pole Public House on the first Tuesday after Easter at 1.30 pm.

7. KGV Field

Goal post

There will be a meeting between the residents and the Parish Councillors and Clerk to try and work out a way forward which will help all parties, a date for this has not yet been set.

Plant a tree

The tree has now been planted on the KGV Field. The Clerk was asked to contact Cllr Webb regarding a grant to cover the extra cost of the tree and a plaque for the tree.

Tree work

The Clerk was asked to chase the contractor for the tree work which was approved at the last Parish Council meeting.

Grounds maintenance

The First cut of the season had taken place, and the schedule had been circulated to all members.

8. Churchyard

Nothing to report

9. Highways and Footpath Matters

Pavement parking below the junction of Maidstone Road and Bishops close was discussed and we are waiting for a response from the PCSO.

10. Speedwatch

It was noted that the Speedwatch group had been testing various sites around the Village.

11. Planning matters

11.1 Planning decisions to be noted

The following are applications which were refused by MBC, and they are now going to appeal.

APP/U2235/D/22/3290769	<i>Appeal submitted by Applicant Mousehole Fishing Lakes, Maidstone Road, Nettlestead, MAIDSTONE,</i>
------------------------	---

	All members present RESOLVED that they will not add any more to their objections already made on this application.
APP/U2235/D/22/3290842	<i>Appeal submitted by Applicant Three Pines, Gibbs Hill, Nettlestead</i> All members present RESOLVED that they will not add any more to their objections already made on this application.

11.2 **Decisions outstanding by MBC**

21/505741/FULL	<i>The Granary, Rock Farm, Gibbs Hill, Maidstone Conversion of existing hopper huts to two no residential dwellings with basements and associated parking amenity space and landscaping.</i>
21/505742/LBC	<i>Listed Building Consent for works associated with: - The Granary, Rock Farm, Gibbs Hill, Maidstone Conversion of existing hopper huts to two no residential dwellings with basements and associated parking amenity space and landscaping.</i>

Yalding Enterprise Park

The minutes and correspondence were noted.

12. **FINANCE**

12.1 To note Budget monitoring report to 7th April 2022
The Budget monitoring report was **Noted**

12.2 **To note Income**

No income received

12.3 **To note Expenditure**

Cllr Salter proposed to approve the following transactions, this was seconded by Cllr Van Hensbergen with all members in favour.

Cheque No	Gross	VAT	Nett		Details
622236	£102.99	£0.58	£102.41	Ms Michelle Rumble	Expenses - February/March
622237	£198.00	£0.00	£198.00	Hadlum Design	Parish magazine printing
622238	£431.86	£71.98	£359.88	Hugo Fox	Website 22/23
622239	£428.54	£71.42	£357.12	Capel Groundcare	GM Contract
622239	£216.00	£36.00	£180.00	Capel Groundcare	Village Hall strimming
622239	£456.27	£76.05	£380.22	Capel Groundcare	Plant Oak Tree - KGV Field

622239	£153.70	£25.62	£128.08	Capel Groundcare	Plant Oak Tree - KGV Field
622240	£130.00	£0.00	£130.00	Ms Michelle Rumble	Back pay 21/22 - NALC
622241	£134.08	£6.38	£127.70	Npower Business	Street lighting energy - February
622241	£158.25	£7.54	£150.71	Npower Business	Street lighting energy - January
622241	£141.39	£6.73	£134.66	Npower Business	Street lighting energy - March
622242	£26.04	£4.34	£21.70	KCS	Stationery
622243	£485.78	£80.96	£404.82	English Woodlands	Jubilee Tree
DD0401	£8.40	£1.40	£7.00	Sage Payroll	Payroll fee - April
S00401	£692.65	£0.00	£692.65	Ms Michelle Rumble	Salary - April
	£3,763.95	£389.00	£3,374.95		

12.4 **Bank Reconciliation**

This will be taken to the next meeting to be approved by the Chairman and the Clerk.

12.5 **Household Support Grant**

The Clerk stated that she had contacted both local schools, it was suggested that as they had not had any families coming forward requiring support that she should contact the local Food Banks instead. The Clerk will do this and will also speak with Maidstone Borough Council as the feedback forms are due in on the 11th April 2022.

12.6 **Banking**

The Internet Banking signatories Cllr Salter, Cllr Bennett, Cllr Van Hensbergen, signed the necessary papers and as Cllr Meredith was absent, he will sign outside the meeting and forward to the Clerk so that it can be submitted to Unity Trust.

12.7 **To approve Clerks Standing Order from April 2022**

This was approved by the members and then signed by Cllr Salter and Cllr Van Hensbergen.

12.8 **To approve the NALC National Salary Award for 2021-22 and approve Clerks back pay**

All members RESOLVED it present to accept the NALC Salary award and sign the cheque for the Back pay from April 2021 – March 2022 of £130.00

12.9 **Reviewed Standing Orders**

All members present **RESOLVED** that the Standing Orders be approved

12.10 **Reviewed Complaints Policy**

All members present **RESOLVED** that the Standing Orders be approved

12.11 **Reviewed Financial Regulations**

All members present **RESOLVED** that the Standing Orders be approved

12.12 **Reviewed Internal Control**

All members present **RESOLVED** that the Standing Orders be approved

12.13 **Reviewed Lone Worker Policy**

All members present **RESOLVED** that the Standing Orders be approved

12.14 **Reviewed Retention Period**

All members present **RESOLVED** that the Standing Orders be approved

12.15 Reviewed Risk Assessments

All members present **RESOLVED** that the Standing Orders be approved

13. Social media

This was to be carried forward until the next meeting.

14. Platinum Jubilee Fair

This was discussed and it was **RESOLVED** that the Parish Council would like to have a tree unveiling ceremony on the 5th of June, the Clerk was asked to Contact Cllr Simon Webb to see if he would be available for this.

15. Correspondence

None

16. Future agenda items

Platinum Jubilee Fair
Social Media

17. Date of next meeting

The next meeting date needs to be amended as the 5th May is Elections Day, so the Hall will not be available. The Clerk will contact the Village Hall Bookings Clerk and ask if either the 4th of May, or the 12th May is available. The June meeting will also need to be moved as this is the Jubilee long Bank Holiday weekend.

With no further matters to discuss the meeting closed at 9.11pm